

CHARTER
ESTABLISHING THE
PUBLIC SAFETY DISPATCH CENTERS INCLUSION WORKGROUP

1. Introduction

The Kansas 911 Act defines a PSAP as one operated by a City or County Government. The reality in Kansas is that there are numerous Public Safety Dispatch Centers (PSDC) operated by Regent's Institutions, military installations, and Tribal Governments that do not meet the statutory definition of a PSAP. Additionally, the Kansas Highway Patrol operates a statewide radio dispatch center that in many cases operates as a PSDC. While these entities are not eligible for 911 funding under the Kansas 911 Act, it may be desirable to include these PSDCs in the statewide NG911 system. The impacts of, and methods for, including these PSDCs in the statewide system are not currently understood fully. These factors need to be researched and analyzed to provide a full understanding upon which the Council can make policy decision. The Operations Committee believes this effort is best made through a working group with representation from the Operations Committee, the Administration Committee, the Technical Committee, and the GIS Committee. The working group will consult with the Kansas Highway Patrol, and PSDCs as a part of the work performed. All PSDCs are encouraged to submit any information that they believe is relevant to the work of the Public Safety Dispatch Centers Inclusion Workgroup.

2. Authority

The Public Safety Dispatch Centers Inclusion Workgroup is created under the authority of K.S.A. 12-5364(c)(2)(g).

3. Purpose

The Public Safety Dispatch Centers Inclusion Workgroup will identify the scope of and potential benefits, impacts, and ramifications of including PSDCs in the statewide NG911 system. The Workgroup will also identify methods for inclusion, should their analysis indicate an overall benefit of such inclusion. The Workgroup will prepare a written report of their findings and make recommendations to the Council based on their conclusions.

4. Objectives

- A. The Public Safety Dispatch Centers Inclusion Workgroup will identify the potential scope of inclusion of PSDCs in the statewide NG911 system by researching the numbers of such PSAPs within the State of Kansas and identify the scope of services provided to their constituencies.
- B. The Public Safety Dispatch Centers Inclusion Workgroup will identify potential benefits, impacts, and ramifications of inclusion of PSDCs in the statewide NG911 system and on the delivery of 911 services statewide.

- C. The Public Safety Dispatch Centers Inclusion Workgroup will identify methods, including cost recovery methods, for inclusion of the PSDCs should their analysis indicate an overall benefit to such inclusion.
- D. The Public Safety Dispatch Centers Inclusion Workgroup will create a written findings and recommendations document for the Council.

5. Membership, Appointment and Term

The Public Safety Dispatch Centers Inclusion Workgroup shall consist of five to seven members including the Operations Committee Chairman and the NG911 Administrator. The Operations Committee Chairman shall select and appoint the members of the Public Safety Dispatch Centers Inclusion Workgroup, including the Chair of the Workgroup, except that the NG911 Administrator shall serve as a permanent member of the committee. The members shall be representatives from each of the standing committees of the Council (Technical, Operations, Administration & GIS).

6. Finance and Budget

Expenses incurred by the Public Safety Dispatch Centers Inclusion Workgroup in conducting their assigned tasks will be paid from the State Grant Fund pursuant to K.S.A. 12-5364(c)(2)(i). Members of the Public Safety Dispatch Centers Inclusion Workgroup may receive reimbursement for meals and travel expenses but shall serve without other compensation.

8. Decision-Making

Decisions of the Public Safety Dispatch Centers Inclusion Workgroup are non-binding. These decisions will be related to the Council in the form of recommendations. All binding decisions resulting from the work of the Public Safety Dispatch Centers Inclusion Workgroup will be made by the Council.

9. Meeting Frequency

The Public Safety Dispatch Centers Inclusion Workgroup shall meet as needed. Meetings may be conducted in person or via web conference or audio conference at the discretion of the Chairman.

10. Reporting to the Kansas 911 Coordinating Council

The Chairman shall provide a report of activities of the Public Safety Dispatch Centers Inclusion Workgroup to the Council at each regularly scheduled meeting of the Council. The written findings and recommendations document created by the Public Safety Dispatch Centers Inclusion Workgroup shall be delivered to the Executive Committee of the Council for review, incorporation in appropriate governance or other plans, and presentation to the Council for any required action.

Approved by the Kansas 911 Coordinating Council on April 29, 2015.