

911 Coordinating Council  
Minutes  
June 6, 2014  
via webinar

Members in Attendance: Michele Abbott, Bob Boaldin, Dick Heitschmidt, Kyle Hoffman, Coleen Jennison, Mike Leiker, Pat Collins, Kim Pennington, Jimmy Reed, Phill Ryan, Harry Smith, Jimmy Todd, and Walt Way.

Members Absent: Senator Marci Francisco, Rusty Griffin, Chris Kelly, Keith Faddis, Representative Annie Kuether, Mike Napolitano, Rob Roberts, Colonel Christopher Stratmann.

Also attending: Jason Conn, Scott Ekberg, Jessica Frye, Jon Martin, Matt McMakin, Ken Nelson, Randall White, Vicki Simpson, and Melissa Wangemann.

Chairman Way called the meeting to order at 11:03 a.m. and conducted a roll call to see who was present on the phone line.

Chairman Way called on the 911 Coordinating Council to review the May 9, 2014 minutes. Kim Pennington moved approval of the minutes and Jimmy Reed seconded the motion to approve the May 9<sup>th</sup> minutes. The motion passed.

Melissa Wangemann gave the LCPA Report. She reviewed the PSAP distribution chart with the total of \$5,895,490.67. Distributions have been made for January, February and March and the minimums that go to counties with population of 50,000 or less. The minimum payment fund balance is \$512,884.17 and grant fund balance is \$16,809,894. She reviewed the budget versus actual expenditures for the 2014 year and the Council is on budget. She reported on the grant award status: 12 were approved last summer, and five for reimbursement from March and June quarterly reports. The total grant awards budgeted amount is \$302,998 and total awards to-date are \$75,218.13.

Chair Walt Way reported the Council's decision to continue the contract with Kansas Association of Counties as the LCPA for 2015-16 has been forwarded to Division of Procurements and they are processing the contract extension.

Chair Walt Way gave the Administrative Committee report. He noted the email requests from the Governor's office and the Ethics Commission to the Council members to complete a statement of substantial interest. He asked Council members to report to Melissa Wangemann when they have completed the statement so she can keep a tally and report the information.

Chair Walt Way noted that the new law allows for reimbursement of travel expenses for non-council members of committees and subcommittees. He said letters were sent to the

committee members informing them of the new law and the process for seeking reimbursement. He asked Melissa Wangemann to send copies of the letters to the committee chairs.

Michele Abbott provided the Operations Committee report. There were 247 questionable expenditures in 65 PSAPs. After the PSAPs clarified expenditures, 176 expenses were allowed. There were 31 expenses not allowable totaling \$29,248, and journal entries will be made to return those funds to the 911 fund. Five expenses were partially allowable. Follow-up is needed from 10 PSAPs that still have 34 questionable expenses in their annual reports.

Kim Pennington gave a report on the Training Standards Subcommittee. She sent the APCO national standards out for review, and the committee would meet in Rice County later this month.

Michele Abbott said she would attend the NASNA and NENA conferences in the following week. She also said that Kim Pennington and Scott Ekberg are also attending the NENA conference. The committee is reviewing the draft of the governance document.

Walt Way asked the Operations Committee and the Training Standards Committee whether there has been any more discussion on text-to-911 developments. Michele Abbott said a white paper went out to the PSAPs about the text-to-911 information, and that Michele Abbott and Kim Pennington would be attending a homeland security meeting relating to this issue.

Chairman Way turned to Randall White to provide the Technical Committee report. Randall White said he would cover: Infrastructure, GIS, Infrastructure Implementation, and Project Management. He noted his handout and the color coding that explains the progress: green – good; yellow – caution; and red – bad. The RFP has been completed and released. He noted that the contract with Mission Critical Partners ends October 31, 2014, and Randall White requested that the contract within the existing scope of work and existing budget be extended. Jimmy Reed moved to extend the contract with Mission Critical Partners for one year, and Kim Pennington seconded the motion. The motion passed. Randall White said the technical committee and MCP have accomplished work within six months that ordinarily would take 9-12 months. Scott Ekberg and the rest of the governance policy committee have developed a strawman governance policy of NG911, with several supporting documents.

Randall White said GIS is on schedule and under budget. Jessica Frye and her team have been flexible and have overcome a number of challenges including getting information that will improve the database details.

Randall White said Infrastructure Implementation is yellow because it's late. The RFP was released a week late, on June 4. System integration was added to the RFP. The procurement

negotiation committee, supported by the Technical Committee, will have a pre-bid conference. The conference will allow the bidders to assemble and hear about the RFP. The pre-bid conference does add another week to the process, but the RFP committee thought the loss of time was worth the pre-bid conference. The bids are due July 23 with oral presentations made in August. The committee expects contract award in September, which is two months later than initially expected and is due to the thoroughness of the process. Pat Collins asked if members of the public can attend the pre-bid conference, and Randall White noted that the conference is an open meeting and that PSAPs also will be notified.

Program management is on schedule and on budget.

Walt Way shared Colonel Stratmann's report on First Net in his absence. They are preparing for their first consultation with First Net, likely to be end of August. They had heard back from Kansas Senate, and Senator Mike Petersen will be the designee, but they have not heard from the House of Representatives. They will present plan to SIEC later in June. First tribal meetings are complete and went well. Anthony Schlinsog, Kansas Chief Information Technology Officer, and a representative from the TAG office went to the Public Safety Research conference.

Ken Nelson provided the GIS Subcommittee report. He discussed the ortho-imagery project. The bidding process closed prior to the last meeting, and the subcommittee has since reviewed the bids and sent their recommendations to Division of Purchasing. Ken Nelson said the Council will hear the subcommittee's recommendation and proposed costs at a special meeting, probably before the Council's next scheduled meeting. The Subcommittee also is working on standardized format for error identification in a detailed report to be used by local jurisdictions. Sherry Massey of Dickinson County has been instrumental in contributing time on the Subcommittee and she and her employer were acknowledged by members.

Ken Nelson reviewed the meeting schedule of the GIS Subcommittee and the subjects they are discussing at their meetings. AOS is on task, completing gap analysis, is in touch with jurisdictions and the project is moving forward on schedule. The Subcommittee is looking at how to pull analyses together. The next step is to bring data from Regions 1, 2, 3, 4, 5 and 6 to develop a statewide database and develop a maintenance plan.

Scott Ekberg gave a report on the Governance Committee, noting that Randall White had already covered it. The committee is working on drafts and should have something for the full Council to review in the future.

Walt Way returned to the issue of web conferencing services under the Administrative Committee section of the agenda. Scott Ekberg expressed appreciation to AT&T Connect for hosting the webinar meetings. Scott Ekberg said committees and subcommittees would benefit from webinar meetings. He identified AT&T Connect, Cisco, WebEx and Adobe Connect as

possible systems to use for webinar meetings. Additional costs would be required for toll-free numbers. Michele Abbott, Kim Pennington and Michael Leiker expressed support for the webinar system. The Council will continue to explore webinar opportunities for meetings.

A few Council members raised question about counties/cities moving away from Enhanced 911 and returning to basic 911 in order to save money. Scott Ekberg said he did not find any mandate for E911 in the 911 Act. Coleen Jennison suggested that consolidation should be considered in order to save money in lieu of rolling back technology. Walt Way asked Melissa Wangemann to review the law to see if Enhanced 911 is required.

With all business concluded, the meeting was adjourned at 12:32 p.m.