

911 Coordinating Council  
Minutes  
January 6, 2015

Members in Attendance: Colonel Christopher Stratmann, Mike Napolitano, Paul Haugan, Mike Leiker, Robert Cooper, Kerry McCue, Frank Denning, Dick Heitschmidt, Robert Boyd, Kim Pennington, Kathryn Fairchild, Josh Michaelis, Michele Abbott, Phill Ryan, Jay Coverdale, Ken Nelson, Harry Smith, Jimmy Todd, and Walt Way.

Members Absent: Senator Marci Francisco, Representative Kyle Hoffman, Representative Annie Kuether, Rusty Griffin, Coleen Jennison

Also attending: Scott Ekberg and Jeanna Lee

Chairman Way called the meeting to order at 2:02 pm. Chairman Way welcomed everyone to the New Year, and thanked everyone for their service for another year on the 911 Council. Chairman Way requested that because Jeanna Lee wasn't familiar with everyone's voices that those attending are to announce their name before they speak. He also noted that because the Council is still under a Non-disclosure Agreement for those who have seen the Infrastructure RFP proposals, that discussion and questions would be limited to the council members and staff, and any conversations with potential vendors must go through the Procurement Department representative which is Jerry Clements. He asked if there were any questions. No questions were asked.

Chairman Way called on the Council to review the December 5 2014 minutes for approval. Mike Napolitano moved to approve the minutes, and Dick Heitschmidt seconded the motion. The motion passed.

Jay Coverdale spoke on the Request by the Procurement Negotiation Committee for Authorization to award EVT 3196, RFP NG911 Infrastructure, and the request for approval on award. He noted because of the restrictions of the Non-Disclosure Agreement that he would not go over the specifics of the RFP such as pricing, and other elements of the proposal; although he thought it would be good to review the services requested in the RFP. Jay Coverdale then recognized the people and organizations that contributed to the process to get them where they are today. The RFP which is now called an EVT, or Bid Event, was issued in June and closed in Aug. The primary components that were included in the bid were network requirements that allows the establishment of an emergency services IP Network that will be used as the information highway that will carry calls across the Kansas Network to all of the PSAPs. There is a call handling solution that requires server hardware and software. Hardware

which is desktop support equipment, and other equipment in the PSAPs to support the application needs of NG911. The RFP included data centers that will be used to house the server, and routing components of NG911 calls. The RFP also included a network monitoring solution that will proactively observe all of the equipment that is included in the solution, network circuits, and anything that would be associated with providing service to the PSAPs. There were also GIS specifications relative to supporting NG911 in the areas of providing transition from the Legacy system, and moving toward I3. Other areas included in the RFP are more of a support or implementation nature and involve security requirements that ensure the integrity of the network; and make sure there are solutions in place that can be managed end to end ensuring the security and integrity of 911 data. There are change management philosophies that needed to be addressed in the RFP to make sure the various vendors would be providing solutions, different system components, and data centers for change management. Jay Coverdale stressed the importance of change management as a key component that will ensure a stable system, and a system that changes in an organized fashion. Program management and system integration specifications were also included in the RFP. The PNC wanted to insure that whomever was awarded the bid would assure that the application would be stood up, and implemented in a time frame in accordance with the Council's desire. Jay Coverdale asked if there were any questions about the RFP or the process they went through. No questions were asked.

Mr. Coverdale reviewed in general terms the six responses from vendors to the RFP. He noted that all of the responses were unique in solutions and cost. There were over 25 meetings held by the PNC and the review team, as well as meetings with each vendor to understand the technical and pricing proposals. The review team was divided into specialist groups, and there were people who had expertise within the specialized groups. Each team member performed a cursory review of the vendor's bid in its entirety. This helped to bring out different pieces of information to give better insight of the bid when they all came together. Technical and pricing analyses were completed. The Technical Committee has given their recommendation to the PNC for award, and the recommendation does include bidder(s) that meet all of the technical requirements. Coverdale noted the recommended vendor(s) is well respected in the information technology industry, and was affordable for implementation. He stated that while he couldn't release the name of the vendor(s) at this time, he assured the PNC has identified a solution that is in the best interest of the state and the Council. There was a five year cost analysis to identify reoccurring and non-reoccurring costs with each bidder validating the costs to ensure accuracy of the analysis. The final recommendation represents a 5 year total cost analysis that the PNC believes is the overall best value at the lowest cost possible. The PNC is seeking the approval or recommendation to proceed with the award. If approved by Council the next step will be to notify the winning submission(s) with a letter of intent of the award,

then final contract negotiations. He hopes for a 30 day period to formalize the award, make all of the announcements, and be in a position to move aggressively towards a project kick off to implement the components.

Jay Coverdale asked for questions. Kim Pennington asked about a timeline for dollar amounts as she is doing the budget for 2015. Coverdale replied he can't answer until the final RFP is done, which is the letter of intent and the final contract negotiations, but he is hoping to have everything finalized within the 30 day period. Walt asked Kim Pennington if she had to have their budget done by May. Kim Pennington replied that they are now looking at CIPs and environmental scans, then they will do the preliminary budget and have it submitted by March, the manager will have until April to approve it, and then will go before BOCC in May. Chairman Way replied they may be able to meet that time frame, but they can't make any promises. He asked Scott Ekberg if he had anything to add. Ekberg replied that he did not.

Jay Coverdale concluded with request from council to approve the award.

Chairman Way asked for a motion to approve the award for the vendor. Paul Haugan moved to approve the award, and Robert Boyd seconded the motion. Chairman Way asked if there was any other discussion on the motion. Chairman Way conducted a roll call for a motion of approval from each member. He noted that he would not poll the non-voting members because he could only count the voting members of the board. 13 voting members approved, and motion was passed.

Chairman Way spoke on the next steps of awarding the vendor. Jay Coverdale had alluded to the notice of award to the vendors and contract negotiations, and in parallel with that the PNC and the Administration Committee will need to start working together on recommendations on how cash be allocated based on the contract once it's ready. The relevance is there are some considerations that will be presented to the Council of potential funding from the 911 state grant fund, for the non-reoccurring or upfront costs that will allow PSAPs to implement the system, and of the PSAP's responsibility of recurring and ongoing costs. From initial calculations, that approach is doable, and the committees will work more on the methods, mechanisms, and agreements that are necessary. Based on that analysis they may also present to the Council a request to see if the Kansas Administrative Regulation will allow 911 Council to create a mechanism that will raise the 911 fee that is set in statute. The 911 Council does have that authority, and Chairman way is not saying that they will, but based on cost analysis that may be their recommendation. He asked if members had any other points they want to raise. No other points were raised.

Chairman Way noted that the next meeting will be February 6<sup>th</sup> at 11 am as a Web based conference.

Chairman Way asked for a motion to adjourn. Kathy Fairchild so moved and Kim Pennington second motion to adjourn. Meeting adjourned at 3:00 pm.