

911 Coordinating Council
Minutes
February 6, 2015

Members in Attendance: Michele Abbott, Robert Boyd, Jay Coverdale, Frank Denning, Kathryn Fairchild, Keith Faddis, Senator Marci Francisco, Paul Haugan, Dick Heitschmidt, Kyle Hoffman, Mike Leiker, Kerry McCue, Josh Michaelis, Mike Napolitano, Ken Nelson, Kim Pennington, Phill Ryan, Harry Smith, and Walt Way.

Members Absent: Robert Cooper, Rusty Griffin, Coleen Jennison, Rep. Annie Kuether, Colonel Christopher Stratmann, Jimmy Todd

Also attending: Scott Ekberg, Melissa Wangemann, Jessica Frye, Randall White, Jason Conn, Eric Stenning, Bruce Hardesty and Vicki Simpson.

Chairman Way called the meeting to order at 11:03 a.m. He called for a review of the January 6, 2015 minutes for approval. Kim Pennington moved to approve the minutes, and Robert Boyd seconded the motion. The motion passed.

Melissa Wangemann gave the LCPA report. She handed out and explained the PSAP payment distribution chart, noting the total paid out through November, 2014 as \$16,164,101.92. She also reviewed the Council's budget versus actual expenses for 2014, noting the revenue stream from prepaid phones of \$1,231,460.81; the total expenses for the Council were \$253,442.34 and the net income was \$978,018.47. She outlined the separate accounting for the contracts with vendors of \$1,649,267.96.

Chairman Walt Way called on Michele Abbott to give the Operations Committee Report. They met on the 20th and 26th of January. They continued to go over the governance document, and they released the annual expenditure report. They had no updates on the training standards committee

Chairman Way turned to the Administration Committee Report. He explained that Scott Ekberg had been appointed as the NG911 Administrator. He said the annual report to the Kansas legislature was delivered before the end of January.

Scott Ekberg gave the NG911 Administrator's report. He discussed the vehicle acquisition. He noted the potential savings in leasing a vehicle or purchasing a federal surplus property rather than paying mileage. He said that purchasing was the better route; \$14,000 as opposed to \$10,000 for a three-year lease. He projected that the vehicle would run at a minimum of five years, maybe six. A 2011 Chevy Malibu was purchased with 25,280 miles. At the average of 18,000 miles a year, by the end of year 6, the total estimate of miles is 133,280. Cost of ownership for the purchase and first year is \$16,900, and \$31,400 total for the 6 years. Comparing the expenses to the costs of mileage: \$7,540 is saved in the first year, \$21,900 through 5 years, and \$29,080 by the sixth year.

Scott Ekberg discussed the GIS governance policy. He asked the council to read through the policy, make notes, and the policy would be brought back at the March meeting. If no edits were necessary he would ask the council to adopt it as a policy of the council.

Scott Ekberg discussed the agreement with DASC. As previously agreed, DASC would be given money from the grant fund to cover a portion of the work they are doing for the council, and it would be a fixed price agreement. The first section of the agreement allows DASC to publish any data they create, with the expectation of council's data. There is a 30 day termination clause, and a three year contract that is payable by quarter. No written agreement is in place, but DASC has been doing the work on the behalf of the Council. DASC has been working on the program portal, and created a data model tool kit. They have also helped with outreach efforts. If no objections, they will move forward on the agreement with DASC. Chairman Way commented that this support program proposal with DASC was presented at the Dec. 5th Council meeting. Under the proposal, particular services will be performed by DASC and an annual work plan will be cooperatively created each year.

Jay Coverdale presented the Technical Committee Report. He deferred to Ken Nelson to provide the GIS subcommittee report. Ken Nelson reviewed the GAP analysis and remediation map. Ken Nelson also discussed the map of counties approved by the GIS data review committee. He discussed the ortho-imagery contract and noted that there were too many leaves on trees in some areas and that they would re-fly those areas, mostly in region 6. He noted the governance policy that has been presented earlier in the meeting by Scott Ekberg, and said he would be happy to receive comments on the governance policy document.

Jay Coverdale gave the Technical Committee Report. He reviewed the financial information, noting that one project went over budget. Jay Coverdale discussed the infrastructure turn-key project that will be implemented by AT&T. He discussed the process used by the procurement committee to select the vendor for this project. He said there were six vendors who bid, with one that did not meet the technical specifications. The committee and Council will move forward on a contract, which should be completed in the next 30 days. No money can be spent until the contract is in place; however.

Jay Coverdale turned the discussion over to Scott Ekberg for an explanation of the call handling project. The Council will cover non-recurring costs, both core and PSAP network, and monthly recurring costs for core network. The PSAP monthly recurring charges will be recovered by a per seat charge to the PSAPs on a quarterly or annual basis.

Scott Ekberg discussed the core network costs. NRC costs are \$3,501,540 and the MRC costs are 227,688 in Year 1; \$403789 in Year 2; \$600,228 in Year 3 and 692,544 in year four and beyond, based on the assumption that 117 PSAPs will participate. Jay Coverdale explained the costs are monthly costs, but these amounts are annual amounts. PSAP network costs are \$4,991,480 which means \$15,080 per call-handling position (seat). The costs are payable when the seat goes live. The cost recovery proposal will be no more than \$20,000 per seat per year. The larger PSAPs will be subsidizing the small ones who do not receive enough 911

monies to cover the costs of participation. Scott Ekberg reviewed a chart of recovery costs. He reviewed the impact of flat fees on select PSAPs. Scott Ekberg discussed the capacity of the grant fund to cover the NRC costs and sustain the core network recurring costs through the ten-year life of the contract. Revenue has been stable around \$2.1m per year. The proposed model reduces the balance of the state grant fund to approximately \$2.8m by the end of the ten-year contract, or results in the need to raise the 911 fee to \$.59 to cover the cost. The proposed flat fee would generate approximately \$1.6m in excess of the costs of the MRC if all 331 seats were purchased. These excess funds will be used to pay NRC for geospatial routing when it is added to the system. This would allow the Council to add this i3 service at no additional cost. Some of the excess funds generated could be used to offset the shortfall in the grant fund. Every i3 service added to the system will have costs. Kim Pennington said she may not be able to fund her costs without an increase in the 911 fee. Kathy Fairchild asked if the costs included maintenance costs. Scott Ekberg said it included everything (connectivity, equipment, i.e., turnkey solution). Kathy Fairchild asked about the functions of the system and the costs when she coordinates with other counties in an emergency system. Scott Ekberg said a dispatcher could log on at any workstation in the system and calls would flow to that workstation. Walt Way said he wants feedback and comments so that the Administration Committee can discuss this proposal and make a report back to the Council. Jay Coverdale discussed the efforts by Randall White on project management. He discussed the project kickoff meeting February 26. He also congratulated the team for all their hard work and great results from the contract award committee.

Colonel Stratmann was not available to discuss First Net, but Walt Way discussed the upcoming April meeting.

Walt Way noted that the next meeting was March 6, which would be a webinar meeting.

With no other business, the meeting was adjourned at 12:22 p.m.