

## Executive Summary of the October 14, 2014 911 Coordinating Council Meeting

*The purpose of this executive summary is to provide a timelier means of making stakeholders aware of activities and decisions of the 911 Coordinating Council. The document is intended to be informational and is not intended to replace the official minutes of the meetings. The official meeting minutes supersede any information contained herein.*

On October 14, 2014, the 911 Coordinating Council met at the Holiday Inn East, Wichita, KS, in conjunction with the Fall Conference of the Kansas Chapter of APCO. During this meeting the following items were discussed:

1. The LCPA reported that a total of \$11,763,939.49 has been received and distributed to local PSAPs through August 31, 2014. The LCPA further reported that the Council is solidly within budget having expended approximately 70.2% of its budget authority as of October 12, 2014.
2. The LCPA provided a report in regard to grants issued to local PSAPs and regional PSAP groups during the 2013-2014 grant period. The following is a summary of that report:

<b>PSAP/Group</b>	<b>Total Budget</b>	<b>Total Expenditures</b>	<b>Status</b>
6 NC Counties – GIS Planning Project	\$ 25,728.00	\$ 24,059.19	Closed
Sherman Co. – GIS Planning Project	\$ 9,311.00	\$ 9,310.50	Closed
SC Region – GIS Planning Project	\$ 81,565.00	\$ 81,565.00	Closed
Cowley County – NG911 Plan & Assessment	\$113,882.00	\$ 55,522.36	Closed
Flint Hills 6 – NG911 Planning Project	\$ 72,512.00	\$ 55,109.12	Closed

3. The Administrative Committee reported that draft versions of the 2015 Budget and 2015 Work Plan had been reviewed and approved for presentation to the Council. These documents were reviewed with the Council. Chairman Way requested that any requests for amendment of either of the documents be forwarded to him. Both of these documents, with any amendments, will be presented to the Council for approval at the December meeting.
4. The Administrative Committee presented the draft of the 2014 Legislative report. This report is required by the Kansas 911 Act each year. The report will be updated for the December meeting and will be presented for approval at that meeting. The report will be forwarded to the legislative committees in January, 2015.
5. The Administrative Committee reported on an interim 911 CPE solution that has recently become available. The Mid-America Regional Council (MARC) is currently

replacing legacy E-911 customer premise equipment (CPE) with a hosted platform. The MARC has generously offered to provide the legacy CPE to PSAPs that have equipment that is no longer supported by the manufacturer at no cost. The only cost associated with accepting this equipment is the cost of reconfiguration and installation of the CPE and the cost of replacement workstations. The vendor supporting the MARC project has estimated these costs at approximately \$20,000. This would provide a PSAP with a legacy platform that is supported through the end of 2016. The MARC governing board is expected to approve the transfer of this equipment in the near future.

6. The Administrative Committee requested that the Council affirm its previous action in extending the LCPA contract through 2015. The original action was taken at the May, 2014 meeting and the contract extension was signed in August of that year. The extension of the contract was approved by the required nine member majority of the Council. The question arose as to whether this vote was proper as it occurred prior to the amendment to the Kansas 911 Act becoming law on July 1, 2015. For this reason the Council was asked to affirm the previous action. The action was affirmed by a unanimous roll call vote of the twelve voting members present.
7. The Operations Committee reported that it anticipated very limited changes to the annual 911 fee expenditure report form for the 2014 expenditure reporting. The Operations Committee believes that these limited changes can be made without any requirement of using the LCPA technical staff. Once the changes are complete, the report form will be forwarded to the LCPA for posting on the website and communication with the PSAPs.
8. The Training Sub-Committee provided a report. This Committee has developed a draft of the minimum training standards for PSAP personnel. The Committee is recommending two modules of training (80 hours total) as basic training for Telecommunicators. This training would be in addition to any required training for call handling equipment or other network related equipment. The Committee also recommends a 24 hour annual continuing education requirement for Telecommunicators. The Committee continues to work on plans for tracking and verifying that the training is being completed. The Committee will present an update on the training standard at the December meeting.
9. The 911 Liaison reported on web conferencing services. The Liaison had been tasked with identifying possible solutions for web conferencing for the Council and its committees. An existing state contract was identified to obtain Cisco Webex services. The estimated cost of that solution was approximately \$6200 per year. During the research another solution was identified. This solution is provided by StartMeeting and provides audio conferencing and web conferencing capabilities on an ala carte type cost schedule. Web conferencing for a year, with 6000 minutes of toll free airtime per month would cost \$3,526 per year. Toll calling is available and it is anticipated that the cost will be much less per year.

10. The 911 Liaison reported that regional meetings have been conducted in the six regions now. Updates on the GIS Enhancement project, imagery project, network infrastructure project, and call handling project were provided. These meetings also addressed the need for capital planning by the PSAPs.
11. The 911 Liaison reported on the efforts of the governance committee. The committee has decided that a high level governance plan will be drafted and that plan will be supported by underlying policies and procedures. Work on the governance plan continues as well as on some of the supporting policies.
12. The Technical Committee reported on the status of the infrastructure RFP. The Committee advised that the RFP closed on August 6<sup>th</sup> and that six responses had been received. The Committee continues the process of evaluating those responses. The technical evaluation has been completed and the Committee is now in the process of evaluating the pricing. Contract award on this RFP is now anticipated in November, 2014.
13. The Technical Committee provided a FirstNet update on public safety broadband. Completion of the consultation package is nearly complete and the first state consultation with FirstNet is anticipated in April, 2015.
14. The GIS Sub-Committee reported on the status of the GIS Enhancement project. Data gap analysis is now complete for all regions. Remediation work is underway in all regions. Remediation work has been completed in eleven counties and has been submitted for quality assurance audit. Of these, nine have been accepted as compliant with the Kansas data standard and the other two are pending.
15. The GIS Sub-Committee reported that the statewide aerial imagery is now available as a web service. Hard copies of the data in GeoTiff file formats will be available in late October or early November. The data in MrSid format will also be available in that timeframe. The Kansas Data Access and Support Center (DASC) has volunteered to administer account creation and credential distribution for this project. To date, DASC has processed 157 requests for access to the imagery. All Kansas governmental entities, including state and local government agencies, school districts, Board of Regents institutions and vendors doing work on behalf of these entities are allowed to access and use the data for internal purposes. Sale or distribution of the raw imagery data in the public domain is not allowed.
16. It was discussed that based on the timing of the decision of the PNC on the infrastructure and call handling RFP, a special web conference meeting might be needed to authorize the PNC to proceed with contract negotiations.
17. The next meeting of the Council will be held in Topeka, KS on December 5, 2014, at 11:00 a.m. Committee meetings begin at 10:00 a.m.