

911 Coordinating Council
Minutes
April 4, 2014

Attendance

Members in Attendance: Chris Kelly, Bob Boaldin, Kim Pennington, Rusty Griffin, Jimmy Reed, Dick Heitschmidt, Phill Ryan, Walt Way, Mike Napolitano, Pat Collins, Jay Coverdale, Coleen Jennison, Col. Chris Stratmann

Members Absent:

Senator Pat Apple
Senator Marci Francisco
Representative Annie Kuether
Michele Abbott
Keith Faddis
Representative Kyle Hoffman
Mike Koss
Mike Leiker
Rob Roberts
Jimmy Todd

Also attending: Scott Ekberg, Dennis Kriesel, Jane Stahlman, Vicky Simpson, Jason Conn, Jessica Frye, Jason Hysiack (ASCI), Randy Moon (Highway Patrol), Stacy Gross (GeoCom), Randall White, Erik Stanning, and Ken Nelson.

Proceedings

Chairman Walt Way called the meeting to order at 11 a.m. and conducted a roll call to see who was on the phone line.

Chair Way called on the Council to review the March 7, 2014 minutes. Motion by Jimmy Reed, seconded by Kim Pennington, to approve the minutes. Motion passed.

Dennis Kriesel gave the LCPA Report. He reviewed the PSAP distribution chart, noting a total of \$1,402,832.82 was distributed to the PSAPS through January 2014. He also noted a remaining balance of \$1,392,846.99 in the Minimum Payment Fund. Dennis Kriesel also noted \$236,383.82 in receipt of prepaid phone fees for 2014. He reviewed the budget versus actual expenditures for the 2014 year. Dennis Kriesel also mentioned the current minimum fund balance with the transfer of the remaining 2013 balance to the grant fund. Chairman Way asked about the current grant fund balance; Kriesel reported it to be approximately \$16.668 million.

Chairman Way provided the Administrative Committee report. He gave an update on SB 284, noting that it passed both chambers and was signed into law in late March by the Governor. It goes into effect July 1, 2014. He noted that the changes impact how much the Council can spend annually on Council expenses from 911 funds. There will be further discussion regarding the budget in May. Chairman Way also noted Melissa Wangemann is researching some possible needs for certain forms to be filled out by the Council members, per a discussion with Col. Stratmann.

Scott Ekberg gave an update on the Operations Committee. He noted the high level of on-time PSAP reports this year, and that 100% are now in. Most of the expenditures in question are just a matter of completing the form. Twenty reports were returned to get the equipment inventory list completed, with seven back in thus far. Compared to 2013, response was timelier, but there was a decline in the quality of the data.

Scott Ekberg also spoke on the regional meetings. All meetings have been well attended. There has been good interaction with the audience and no opposition to the plans made by the Council. A meeting is still needed for the Southeast part of the state. Ekberg noted that there has been expressed confusion on the nature of NG911, and he plans to do more of an introduction element in his presentations to explain the concept to help avoid that confusion.

Chairman Way noted an effort to help PSAPs with ongoing maintenance agreements with aging QuickLink 911 equipment by working with the vendor to obtain an extended support agreement for at least 12 months after the September 30th deadline. A training subcommittee also is being established, and Kim Pennington is willing to lead it. Pat Collins volunteered to help out with it as well.

Chris Kelly gave an update on the Technical Committee. He started with infrastructure design; MCP gave a final design and the Technical Committee accepted it. Not many differences from what has been previously described. Rapid deployment and affordability were key concerns, and focusing on the NENA standards to ensure compatibility with other designs as they come out. Key elements were discussed, namely using a state-level ring with a physical separation requirement. Geographic separation requirements were dropped. A fiber ring with at least 1GB capacity was chosen. The regions established are just a guide, and do not have to be used over existing regional arrangements. One solution was seen as the best choice, so a five-year replacement cycle was adopted and will have to be budgeted accordingly. Given how hard reaching Tier 4 data center resiliency standard would be, Chris Kelly said they decided to go with Tier 3, which is still a high standard and far beyond what most Kansas PSAPs currently employ. He noted that call handling equipment should be all from one manufacturer to maximize investments in spare parts, technical support and overall procurement costs. Network monitoring will be done by a separate entity that who is chosen to supply everything

else; it will be 24x7x365 support and they will be involved in the change-management process. Chris Kelly noted there was discussion that the data centers all reside in the State of Kansas, and there was much discussion on this requirement, and that it was noted that the Governor has expressed a preference to keep data centers within the state. The next step is to extract all the design elements and create one RFP with multiple response elements, versus the original plan of creating separate RFPs. Entities can pick and choose which elements to respond to and are not expected to respond to all elements in the RFP, with the exception of the aforementioned monitoring element which must be done by an entity uninvolved with other elements. The RFP should be ready by the end of April.

Chris Kelly asked for a formal approval of the infrastructure design from MCP for the creation of an RFP. Pat Collins asked if MCP was prohibited from being a vendor under the RFP, and Chris Kelly confirmed this. Chairman Way asked for a motion to accept the final design document. Jimmy Reed made the motion to approve; Dick Heitschmidt seconded. Motion passed.

Chris Kelly deferred the update on GIS to the GIS Sub-Committee report later in the meeting.

Chairman Way asked about progress on the SIEC Broadband Advisory Group. Chris Kelly gave an update on their discussions, noting a workshop March 18 by Homeland Security, but that the primary item relating to the 911 Council was the development of a Broadband Advisory Group on SIEC. They are looking for folks in the broadband/wireless base to help them accomplish their mission. Chris Kelly spoke with Rusty Griffin who agreed to serve on this group.

Chairman Way concurred on the recommendation. Chris Kelly said the next SIEC meeting is in June.

Ken Nelson gave the GIS Sub-Committee report. He spoke about the statewide Imagery RFP and how well it has moved forward. It opened the first of April and will close April 24. The hope is to have the proposals reviewed and scored in time for a report at the May meeting.

Ken Nelson went on to the GIS Data Modeling Specifications. Sherry Massy, Dickinson County, really helped lead this effort. The idea was for specifications that would accompany the NENA GIS standards, so that some consistency is in place across the state. The document is 50 pages at this point, explaining how certain situations should be handled, driven by comments from local governments that came in during January and February. It should make things much easier. AOS has already reviewed the document and provided feedback, and MCP is going to review the document to ensure there is consistency with technical standards.

Ken Nelson gave an update on the GIS Data Gap Analysis and Remediation. AOS performed the analysis and has been very helpful on this. Doniphan County is the only one missing but movement appears to be happening on it. The groundwork is laid out and Letters of

Authorization (LOAs) are only missing for about a half-dozen counties. GIS vision goals and objectives will be covered at an upcoming meeting, and that will include an active discussion with the data remediation vendors. This meeting will be April 16 in Garden City. The next big task is the data aggregation strategy, which will be covered at an upcoming GIS Sub-Committee meeting.

Scott Ekberg gave an update on the newly formed Governance Committee, led by Scott and currently comprised of the chairs of the Technical, Operations, GIS and Administration committees. They are working with Randall White. The success of NG911 hinges on this committee's work. Governance on network security, policy routing functions, and similar, but also how to give local input into those rules and policies. The kickoff meeting was March 28. April 11 will be a status update via conference call, and two weeks after that a skeleton structure should be ready, outlining the future direction of Committee. A draft version should be ready by mid-to-late May. Chairman Way noted the timeframe is key to address vendor questions.

Randall White left the meeting and Chris Kelly gave an update on the Program Management Services RFP which was issued in February. He said some of the language in the RFP seemed to lead to confusion; the responses were far too broad in the nature of services. As a result, the RFP was re-issued. It is now closed. A bidder will focus on standardization, rapid deployment, affordability, PSAP consensus, accountability, compatibility, transition to an operations and maintenance environment, and cost control and containment (the lion's share of the responsibility; what Randall White has been providing). This will be one of the few, full-time, feet-on-the-ground positions to help ensure the Council's efforts are working. Chris Kelly noted White, Winbourne, Kimball, and OnPoint submitted on the RFP. Randall White had the most favorable rate and is within the budgeted rate. As such, the Technical Committee would recommend the approval of Randall White's contract submission.

Chairman Way asked if the contract was for two years and Chris Kelly confirmed it was. Jay Coverdale clarified that this RFP is closed; however, there is a confidentiality clause and the information provided here cannot be made public until it closes. Mike Napolitano asked when the RFP closed. Coverdale clarified the RFP is actually closed, but the information is not public until the RFP is awarded.

Kim Pennington made a motion to accept the Technical Committee's recommendation to approve the Randall White bid, Jimmy Reed seconded. Pat Collins asked about the difference in the number of trips by the various proposals. It was noted no trip count was mandated in the RFP. Randall White is believed to be the only one who actually resides in Kansas. Two Council members described their specific working experiences with Randall White as favorable.

Chairman Way asked about the amount being a not-to-exceed or just an estimate. It was noted to just be the estimate. The motion to approve the Randall White bid passed.

Chairman Way praised Council members for the quality of work on several projects that are underway.

Chairman Way asked for new business. Kim Pennington said the next broadband meeting wasn't scheduled. Col. Stratmann noted he was on the call and gave an update on FirstNet, and that a list needs to be put together for the next meeting, which will focus on a governance structure for public safety broadband. The plan is to try and meet in July. Getting details on wireless contracts at the State level and different jurisdictions/agencies will be worked on. FirstNet also wants an outreach plan, and May 31 is the target date to have that developed. PSCs from metro, rural, and tribal areas have to be identified. Those are all being worked on.

Chairman Way asked Scott Ekberg about text-to-911. Chairman Way noted May 15 is the target date by the Big Four wireless carriers to provide that service, and that MARC is planning to use existing equipment for now (Text-to-TTD), until a longer-term solution is in place. Scott Ekberg said he's communicated with PSAPs about this, with the Council's focus being not to get in a rush on this, noting the Text-to-TTD route that MARC is doing and that ideally the State should stay consistent, and so that is the interim solution to use. Kim Pennington said Sedgwick County plans to turn on the Text-to-TTD but not advertise that it is active. Chairman Way noted the biggest challenge will be training.

Chairman Way noted the next meeting is 11 a.m. on May 9, 2014 in Topeka. It is an in-person meeting.

The meeting adjourned at 12:12 p.m.