

911 Coordinating Council
Minutes
April 29, 2015

Council Members in Attendance: Michele Abbott, Robert Boyd, Robert Cooper, Jay Coverdale, Frank Denning, Kathryn Fairchild, Keith Faddis, Rusty Griffin, Dick Heitschmidt, Mike Leiker, Josh Michaelis, Ken Nelson, Kim Pennington, Phill Ryan, Harry Smith, Colonel Christopher Stratmann, Mike Napolitano and Walt Way.

Council Members Absent: Sen. Marci Francisco, Rep. Kyle Hoffman, Coleen Jennison, Rep. Annie Kuether, Kerry McCue, and Jimmy Todd.

Also attending: Scott Ekberg, Melissa Wangemann, Randall White and PSAP representatives in attendance at the APCO Conference.

Chairman Walt Way called the 911 Coordinating Council meeting to order at 1:03 p.m. during the APCO conference in Manhattan, Kansas. Mike Napolitano moved and Dick Heitschmidt seconded a motion to approve the March meeting minutes. The motion passed.

Melissa Wangemann provided the LCPA report. She explained the distribution chart that shows the 2015 distribution of 911 fees to PSAPs. She also reviewed the 911 Council's budget versus its actual expenditures for the year. Melissa Wangemann reviewed the administrative regulation that will raise the 911 fee from \$.53 to \$.60 per subscriber phone line, and also reviewed the requirement for 911 Council members to file a statement of substantial interest by the end of April.

Michele Abbott gave the Operations Committee report. She explained the annual reporting process for PSAP expenses. Next year she wants to capture information on the pre-enactment monies as well as the monies received after the 911 law was enacted. She reported that 112 out of 117 PSAPS submitted their reports. Of the five PSAPs that did not submit a report, two have indicated they are working on their reports. Two PSAPs have provided no response on the annual report. She discussed the committee's continuing work on training standards. She turned the Operations Committee Report over to Kim Pennington to provide an update from the Training Subcommittee. Kim Pennington discussed the training standards and the vetting of the standards. Michele Abbott discussed the FCC Net 911 Fee report, which is required by federal law to show the use of the 911 fees in states. Walt Way noted that the report has become more complex as the federal government requests more detailed information on use of 911 fees. Michele Abbott said the statewide system will also help capture the information needed for the annual report. She noted that there is a demonstration upstairs of the statewide solution by AT&T. She said she had heard positive feedback from the demonstration.

Walt Way provided the Administration Committee Report. He said the committee reviewed the Strategic Plan for 2015 and supported it as written. Jay Coverdale with the Technical Committee and Michele Abbott with the Operations Committee likewise said their committees

reviewed the plan and were comfortable with it as presented. Walt Way drew attention to the organization chart in Section 14, which includes an executive committee and a new vice chairman of the Council. He noted the need for these items on the organizational chart to provide guidance to staff. Michele Abbott moved to approve the document as presented, and Robert Cooper seconded the motion. Mike Napolitano asked about the October date for the APCO conference that is listed in the plan. Michele Abbott noted that there was discussion on changing the schedule to accommodate to APCO members. Kathy Fairchild said the date may be Monday, October 26. The motion was passed.

Chairman Walt Way discussed the new position of vice chairman, and asked council members to consider being vice chair and let him know if a council member is interested.

Chairman Way moved to discussion on the non-PSAP dispatch centers, and whether they should be included in the PSAP statewide hosted solution. Chairman Way suggested a study group, under the Operations Committee, to study this issue. Josh Michaelis moved and Mike Napolitano seconded the motion to approve appointment of a study committee for the purpose of reviewing non-PSAP dispatch centers.

Chairman Way discussed the possibility of the Council issuing a RFP for a technical support specialist, a contract position. He noted that the Council does not possess the technical expertise needed to answer questions going forward on the NG911 implementation. The Council also needs to fill the 911 Liaison position that will be focused on operations going forward. The new focus of that position will work on everyday issues arising with PSAPs, training and oversee compliance with certifications and helping with the training standards. He said the positions do not supplant the work of the LCPA. Michele Abbott expressed support for the technical support for each PSAP as the Council rolls out the new system. Mike Napolitano and Dick Heitschmidt moved to issue an RFP for a technical support specialist. The motion passed.

Scott Ekberg, the NG911 Administrator, gave his report. He reported on the rollout meeting held at the Crisis Center, and noted 78 PSAPs have attended the regional meetings. Fifty-eight of the PSAPs have agreed to sign on to the statewide system. About 40 have submitted their service request.

Scott Ekberg discussed TSP coverage on primary AVPN circuits. He explained that CAMA trunks were flagged to give some circuits priority. Moving into NG 911, it will be critical to put TSP on circuits that are being installed. The costs are a \$144.50 nonrecurring charge and then \$4 per month reoccurring charge. Scott Ekberg said the circuit costs fit within the cost recovery plan. Scott Ekberg recommended adding TSP to all the circuits. Michele Abbott moved to follow the recommendations, and Kathy Fairchild seconded the motion. The motion passed.

Scott discussed the LT backup fee circuits. Current price is \$24.95 per month with a discount down to \$22 per month. They would also be charged 1/1000th of one cent used over 20 mgs. He suggested that they remain at the 20 mgs and not spend the extra per-month charge.

Scott Ekberg discussed creating a security charter subcommittee. Jay Coverdale said the Technical Committee reviewed the plan and said the function was important, and that the committee would be willing to take on the task. Kim Pennington moved and Robert Cooper seconded the motion to establish a security charter subcommittee.

Scott Ekberg moved onto discussion on creating a work group to study spatial information function feasibility. Ken Nelson suggested including both the GIS Subcommittee and the Technical Committee on the work group. Bob Boyd moved to approve the charter as amended, which was seconded by Mike Leiker. The motion passed.

Scott Ekberg discussed trunk-side recording. He said the recording is not critical to 911 call handling, but can be important for criminal investigations. He said a survey was sent to PSAPs about trunk-side recording. 19 PSAPs said it was very important, 9 said important, 4 said not important. The survey asked if the PSAP was willing to pay \$55/month per CAMA trunk fee for the trunk-side recording. Answers from survey were 12 yes, 14 no, and 7 were combination answers. Trunk-side reporting costs \$250,000 statewide. Scott Ekberg said the survey asked about prosecutor's office paying for the service and overwhelming answer was no. Scott Ekberg recommends that the Council hold off discussion until the cama trunks are replaced because recording may become moot with changes to technology. Michele Abbott asked about placing a person on hold and how that affects the CAMA recording. Scott Ekberg said the PSAP will still need a recorder in its center because the PSAP cannot handle data over the network.

Scott Ekberg did not cover the last two items on his section of the agenda because Chairman Walt Way had covered them: the RFP for technical support specialist and the 911 liaison position.

Jay Coverdale provided the Technical Committee Report. He reviewed the handout "NG911 Program Management Status" which provided the status and accomplishments on each project. He noted that the infrastructure project is four month behind. They have spent only \$3,424 of the \$30m budget. He commended Randall White for his work project management.

Ken Nelson provided a handout showing the GIS data gap analysis and remediation project. Over 50% of the counties are approved by the GIS Data Review Committee. He reported that the timeline is moving quicker than expected. Ken Nelson also reviewed the Statewide Orthoimagery project. He demonstrated the reflight map in pink on the handout. He said most of those images were recaptured this spring, but some foliage prevented the imaging, so those flights are delayed until later this year. Ten percent of the contract will be held back until the reflights are completed. Ken Nelson moved onto action items for the Council: holding payment from Surdex until imagery is completed. Surdex is also offering a discount of 6% if years 2 and 3 are paid in advance. Randall White discussed the Surdex contract and said the deliverables have not been met, and therefore the Council can withhold the money. Michele Abbott asked about leverage with the vendor if the Council prepays the contract for years 2 and 3. Michele

Abbott moved and Bob Boyd seconded the motion to 1. Withhold 10% of the first year's contract, and 2. Prepay years 2 and 3 on the Surdex contract. The motion passed.

Ken Nelson has a few other updates, including the GIS data model, which was updated and released last month. He noted the upcoming training schedule in six different regions. He said the GIS Subcommittee has been very busy, holding several meetings and meeting with the GIS remediation vendor. He asked the vendor about maintenance agreements and it appears that most of the PSAPs have had conversation on maintenance with the vendor. He noted that KDOT released the GIS Data Aggregation and Conflation Services RFP and the proposals are currently under review. KDOT has set aside some money to help fund the project to leverage high-quality NG911 road centerline data.

Colonel Christopher Stratmann provided a FirstNet update. He said the SIEC held a meeting during the APCO conference. SIEC will have a pre-meeting on June 16 to answer questions before the FirstNet meeting, which is June 17. He said they are entering into Phase II of a state/local grant, which means they are moving from an outreach phase to data gathering. The first suspense is July 31 and they are looking for state resources for data gathering. They will use the skills of GIS Subcommittee to collect data and will overlay the data.

Michele Abbott asked to return to the recording issue. As a pilot site, she said she was concerned if their recording would be shut off before the decision is made on whether to fund the recording system. Chairman Walt Way asked Phill Ryan to help with the risk analysis of the recording devices. Michele Abbott noted that the recording is not needed to answer a 911 call. It is needed after the call. The council members and the audience discussed the recording issue and whether the prosecutors pay for the recording mechanism since they use the information, not the PSAP.

Jay Coverdale moved to include a solution for trunk-side recording, but that the costs not be funded by the 911 Council. Robert Cooper seconded the motion. Randall White explained that there are non-reoccurring costs and reoccurring costs, which could be a deal breaker for PSAPs. Voting members voted in favor of the motion, with two voting nay.

Kathy Fairchild said she had checked the APCO fall conference, and the Council meeting will be Monday, October 12.

Chairman Way recognized Mike Napolitano who has served 10 years on the council and its predecessor organization. Phill Ryan said he was retiring in June. Chairman Walt Way noted that this was his last meeting as well, as he is retiring. Scott Ekberg presented Walt Way with a plaque for his dedication to the 911 work.