

**911 Coordinating Council
Minutes
March 4, 2016**

Council Members in Attendance: Michele Abbott, Robert Boyd, Robert Cooper, Jay Coverdale, Keith Faddis, Senator Marci Francisco, Chairman Dick Heitschmidt, Rep. Kyle Hoffman, Mike Leiker, Kerry McCue, Bob McLemore, Josh Michaelis, Ken Nelson, Lance Royer, Colonel Chris Stratmann, Jimmy Todd, and Ellen Wernicke.

Council Members Absent: Rep. John Alcala, Frank Denning, John Fox, Kathryn Fairchild, and Rusty Griffin. It was noted that David Miller and Coleen Jennison were resigning from the Council due to job changes.

Others in Attendance: Lori Alexander, Scott Ekberg, Phill Ryan, Melissa Wangemann, Randall White, Vicki Simpson, and Stacen Gross.

Chairman Heitschmidt asked Lori Alexander to join the conference call so he could introduce her as the new 911 Liaison. Chairman Heitschmidt asked the Council to review the minutes. Lance Royer moved to approve the December 4, 2015 minutes with a technical amendment from Jay Coverdale, and Colonel Stratmann seconded the motion. The motion passed.

Chairman Heitschmidt called on Melissa Wangemann to provide the LCPA report. She reviewed the budget handout for the 911 Council, noting the income from the prepaid phones and the expenses for the Council and the contract expenditures, which are presented outside of the 911 Council budget. She reviewed the PSAP distribution chart that includes payments through December 2015, explaining each column and the totals given to the PSAPs from the 911 fees. She said the total distribution was at \$18,227,188 for the year. Chairman Heitschmidt asked for a motion to approve the financial reports, and Mike Leiker moved to approve the reports, and Marci Francisco seconded the motion. The motion passed.

Chairman Heitschmidt presented the Executive Committee Report. He noted the LCPA contract expires at the end of the year. He said they have discussed the issues with the procurement office, and will be moving forward. He hopes to have a report on it by the April meeting. Chief Heitschmidt discussed the strategic plan and asked for any feedback on the plan, after its presentation at the last meeting. Because no concerns were raised, he requested a motion to approve the plan. Robert Boyd moved to approve the plan, and Colonel Stratmann seconded the motion. The motion passed. Chief Heitschmidt discussed the PSDC inclusion status, and he said he asked Scott Ekberg and Randall White to prepare financial documentation, and hopes the documentation will be finished before the April meeting. Scott Ekberg noted that the information should be finished in the next week.

Chief Heitschmidt said the contract for GIS work with AOS has been canceled because AOS has dissolved its GIS branch, selling it to GeoComm. Chief Heitschmidt said there are nine counties left that need GIS work, and Ken Nelson felt the work can be finished in-house without the

contract. Chief Heitschmidt said they have discussed this change in the contract with Department of Administration's Procurement Office.

Chief Heitschmidt also noted that three members of the council have terms that expire this year, and the Governor is working on filling those three positions. Vicki Simpson noted that Sheriff Denning is not seeking re-election, and that his position will become vacant at the end of the year.

Michele Abbott provided the Operations Committee Report. She said the committee rolled out the online reporting system. She said there were two webinars on the online reporting system. She said there was a third tab on the report that covered other general expenses that are necessary to run a 911 center, and that data was voluntary. She thanked Kelly and Eileen for their work on the reporting system, and said the system will make it easier for the Operations Committee to review the report. She reported that 79 reports were submitted by today. She noted that March 1 is the deadline by statute. She believes the number is typical for what is received by this time of year. She said the committee will be working with Lori Alexander to obtain the rest of the reports.

Michele Abbott said the committee is beginning work on Text to 911 policy and public education. She said they have begun discussions on the PSA and there has been a meeting of the four groups who will help with the PSA. She said there is an annual public education meeting in June, and it would be a good idea for the Council to send someone to the meeting.

Ellen Wernicke provided a training committee report. She said they finalized the vetting process. The PSAP will submit a form showing they received the training to the State, which will identify the individual, the courses taken, and the venue for the training. Each PSAP will house the curriculum and documentation for training. The submission form will be available online. She said the committee reviewed some online options for training. They thought the solution needed to include a component that would be helpful to local governments. The committee expects to give a report at the APCO meeting. She requested a modification to the work plan to allow delivery at the April meeting instead of March. Michele Abbot moved to modify the work plan to change the date, and Josh Michaelis seconded the motion. The motion passed.

Michele Abbott asked about registrations for APCO and whether the LCPA could handle the registrations for the 911 Council. Melissa Wangemann said she could handle those and asked for the contact information.

Chairman Heitschmidt turned to Ken Nelson for the GIS Committee report. He reviewed the status maps, and said the data review committee is making progress with early April being the expected completion date.

Ken Nelson reviewed the flyovers for District 6. He said the information was run through Quality Control and it is complete. It will be added to the files and web service and the timeline

isn't set yet for completion. Late spring or early summer is likely the expected date. He said the committee is looking for options for renewal of the GIS imagery service. He noted that the NAS system was deployed to the counties listed on the handout. He also covered the call handling solution mapping support. He discussed the spatial interface function work, bringing in service providers to discuss their solutions. One issue is integrating the GIS data maintenance process into the provisioning process of the call-routing system. He said two companies came and met with them to discuss latest trends and market products. They will be meeting later in the month. He also covered the GIS incident management plan, which has the purpose of helping the Council understand and resolve GIS related incidents such as disruptions, interruptions and outages of the service to PSAPs. The document outlines who is the lead for responding to these incidents. He said the plan is a living document and will change as needed. The committee and the executive council have reviewed it and approved it.

Chairman Heitschmidt called on Phill Ryan to give the Technical Support Specialist report. Phill Ryan discussed the installation schedule, and there are 21 sites that have been brought on the hosted system. He said the 21st site, Lincoln County, was installed the day before. He said the implementation is going smoothly. He said they will follow up with visits to consult on future installations. He said they have prioritized the installations based on PSAPs who have outdated equipment and PSAPs without a backup, and all the PSAPs seem accepting of the method for the schedule. Phill Ryan says the installation schedule goes into August, with 22 on the schedule. The Yoder Backup System is expected to be online in April. He noted that Airbus upgrades were coming up. Airbus has a method and procedure and AT&T has refined the method for the 911 platform. The Technical Committee will review the upgrade. Airbus is known for doing a good job on upgrades, but the Council needs to stay on top of the upgrade. There will be a minimal impact on the PSAPs from the upgrade, but there will be a reference guide for PSAPs so they can follow the updates.

Scott Ekberg gave the Administrator Report. He reminded the Council that the APCO meeting was in April, and encouraged Council members to contact Melissa Wangemann if they are planning to attend. The Shawnee County Sheriff's Office is hosting this year's APCO conference.

Scott Ekberg discussed the EcaTS Text to 911 reporting module. He said it was not part of the AT&T contract, and is a statistical reporting platform. It shows the number of text calls received by the PSAP and provides information about the call, including the content of the text messages exchanged. It helps report statistical information to give to legislators and to the public. He requested a quote from EcaTS to add the module: It is \$500 per PSAP for setup (one-time) and monthly reoccurring is \$59 for ongoing service. The setup charge does fit within the 911 Grant Fund and would be paid by grant funds. The monthly fee would be recovered from the PSAP through the annual fee structure. The amount for four years is a total of \$199,920. Chief Heitschmidt asked if there is a rush on this decision or whether the Council can take more time to consider it. Scott Ekberg thought the Council may have until July or August before the system is turned on, to make the decision.

Scott Ekberg discussed the ECaTS real-time dashboard quote, which was \$322,080 for four years. Jay Coverdale asked if large PSAPs would benefit more from this, and whether this should be installed on a case-by-case basis. Ekberg recommended not implementing this service.

Under new business, Chair Heitschmidt said that APCO would have an emerging technology conference in Kansas City later in March, and he and Jay Coverdale would be presenting at the conference. He said Representative Tom Sloan, who serves on the FCC Intergovernmental Affairs Committee, has asked 911 council members to meet with him and the FCC on March 14. Chairman Heitschmidt also said a new group is emerging called NG911 Now, which is a coalition of people representing different groups, and the Council will be exploring whether to get involved with the group.

Colonel Stratmann said that AT&T Security met with representatives of the Kansas Intelligence Fusion Center and they discussed whether AT&T should be included with the work of the Fusion Center. He said the meeting was productive, and there may be future meetings. He was not sure if there will be any direct effects on NG 911 in Kansas, but felt that there would be indirect benefits to the NG911 network.

Chairman Heitschmidt thanked Michele Abbott, Jay Coverdale and Ken Nelson for their committee work, and Scott Ekberg, Randall White, Phill Ryan and Lori Alexander for all their work on NG 911, and said, due to them, Kansas is setting the standard for NG 911. He also noted that the next meeting is April 11 at the APCO conference.

The meeting was adjourned.