

911 Coordinating Council
Minutes
September 6, 2013

The meeting was held at Hutchinson Community College.

Council Members in attendance: Michele Abbott, Jay Coverdale, Keith Faddis, Sen. Marci Francisco, Rusty Griffin, Rep. Kyle Hoffman, Chris Kelly, Mike Napolitano, Kim Pennington, Phill Ryan, Jimmy Reed, Col. Christopher Strattmann, Jimmy Todd, Walt Way, Chair; and Ivan Weichert.

Also in attendance: Scott Ekberg, 911 Liaison; Melissa Wangemann, LCPA, and visitors.

Walt Way called the meeting to order at 11:08 a.m.

Chairman Way asked the Council and those in attendance to introduce themselves. He thanked the South Central 911 backup center for hosting the 911 Council meeting.

Chairman Way turned to the August 9th minutes. Kim Pennington moved and Jimmy Reed seconded a motion to approve the August 9th minutes. The motion passed.

Chairman Way discussed two grant applications: Republic County and Marshall County. Republic County sent the Council a letter raising concerns about the denial of their grant. Walt Way reviewed the Marshall County grant application, noting that there was some question whether the PSAP report was filed timely and thus their eligibility was in question. Sen. Marci Francisco noted the comment in the Republic County letter about using an example in the grant application that wasn't actually funded, and that the Council should take note of that comment for the future application.

Mike Napolitano made a motion accepting the recommendation of the grants review committee—which met earlier—to deny the two grant requests. Ivan Weichert seconded the motion. The motion passed.

Melissa Wangemann gave the LCPA report and distributed the 911 fee distribution chart and explained the distributions at the half-year mark that totals \$9,126,250. She also handed out the budget and noted that the Council was well within its budget.

Scott Ekberg gave the 911 Liaison Report. Scott Ekberg said he was continuing to work on the consulting services RPF with Technical Committee and RFI for the interim solution for CPE and is about ready to get that released. He has created a quarterly report for information on grants for PSAPs, and improvements to the grant application for 2014 cycle. Scott talked about his work on an Equipment Replacement Plan, and demonstrated the plan that he was working on.

The workbook will be followed with a white paper. Chairman Way explained that this planning tool will help PSAPs plan for capital expenditures. Scott Ekberg discussed the grant application that will come from the Logan/Gove PSAP, which has proposed to do a hosted solution following system failures in Sheridan and Wallace counties. The grant application will be forwarded to the Technical Committee for consideration and then the full Council.

Michele Abbott gave the Operations Committee report. She noted the three PSAPs that had not responded to questions about their expenditures, and that the number had been reduced to one with unexplained, questionable expenditures. The Operations Committee is asking the LCPA to continue to pursue the last PSAP with questionable expenditures.

Michele Abbott said that she and Scott Ekberg will be at the KAC Annual Conference discussing 911. She reminded the Council members that the APCO meeting is in Topeka in October. She told the Council member to tell Melissa Wangemann if attending so she can purchase a lunch ticket. She reviewed the programs that would be discussed at the APCO Conference in October.

Michele Abbott also noted that the Operations Committee will review the PSAP expenditure report and have suggestions at the October meeting, and the Committee had developed suggestions for the grant application.

Michele Abbott explained the history of the backup center where the meeting was being held. She noted that 19 counties and 22 PSAPs are covered by the backup center. She said the PSAPs train regularly to stay prepared to run the backup center. She explained the process used at the center, and the projects pursued at the South Central Backup Center.

The Council broke for lunch at 11:51 a.m. During lunch Ron Hoffman, dispatch coordinator, talked about the backup center, and introduced Dr. Ed Berger, president of Hutchinson Community College, who discussed the college. He noted it was the only college with a degree in emergency dispatch. He noted the fire science program, and explained the history of the program.

Chairman Way reconvened the meeting at 12:40 p.m. He delivered the Administration Committee meeting. He noted that the committee will work on a budget for 2014 with a draft brought to the full Council in October. He noted that an annual legislative report will need to be completed, hopefully by the October meeting. He noted the extension of the LCPA contract for one year that was approved in May. He noted the requirement for a legislative post audit, and listed the questions that must be answered in the audit: 1) What is the status of 911 service in Kansas as of July 1, 2013; 2) Were the funds received by PSAPs in 2012 spent in pursuant of the 911 Act; 3) Is the money being collected to fund 911 services adequate and what level funding is needed for ongoing support of those services in the transition to NextGen 911. He said that Stone Carlie was awarded the audit contract at \$100,000 and will be paid out of the

State Grant Fund. The company has conducted 911 audits in Missouri and other states, and it will get to work on the audit soon, with a deadline to complete it by end of the year. Walt Way said it was important for as many stakeholders as possible to talk with the company and the Council will make suggestions to the post auditor. Scott Ekberg noted that Stone Carlie found consolidation in Missouri did not always save money.

Walt Way said the Administration Committee discussed the grant award criteria developed at the July 12 meeting, and reaffirmed that the criteria are appropriate. He noted Michele Abbott's comment from her committee that the PSAP should be required to maintain any equipment that is awarded under the grant. Walt Way said the committee's discussion focused on core statewide projects and not on individual equipment needs. He said the 2013 summer grants were focused on consulting and collaborative projects, along with urgent equipment needs. Walt Way noted the Council cannot fund individual PSAP equipment requests, due to the limited amount of annual grant revenues available, and that such an approach results in silos that are not interoperable. The 911 system needs to be statewide, and grant funds should be spent on core infrastructure and GIS database enhancements. Rep. Kyle Hoffman also noted that if the Council spent grant money on equipment, it be done on a matching basis (i.e., PSAP provide half of the money, the grant provide the other half). Jimmy Reed asked if the \$50,000 minimum payments were intended to offset the regular grant monies. The consensus of the Council was that was an intended purpose and that every county receives at least \$50,000. The committee determined that the 911 grant award philosophy should be reviewed and updated by next year. Walt Way also noted that Ed Klumpp provided an update on the 911 Council activities to his law enforcement members, and that the Council will work to communicate to PSAPs and other stakeholders the activities of the Council.

Chris Kelly provided the Technical Committee report. Chris noted his written report dated 9/6/2013, which lists some important dates, including the RFP dates. He said the professional services RFP closed September 5 and there are three responses. He said the Technical Committee and Evaluation Committee will be working on those this month and hope to have a recommendation to the Council around September 27 and awarded to the vendor by October 1. The GIS RFP will close early October and Ivan Weichert noted a first meeting with the potential vendors September 5, and the turnout was positive. Both RFPs are critical to next year in building the ESInet design and building the core, specifications to the next grant cycle and the GIS remediation that is important to run dispatch.

Chris Kelly discussed the Interim Solution RFI. He said many of the PSAPs have poor, failing or failed call-handling equipment. We are not ready to put NG911 equipment in those locations and hesitant to fund practically-obsolete 911 equipment. In the interim, the purpose of the RFI is to survey the landscape to see what is available and ask the vendors about hosting service

possibilities for Customer Premise Equipment (CPE) solutions. It can be done on a subscription basis. The committee is getting a list of stakeholders from the Kansas Corporation Commission and will distribute this RFI. The RFI will also go out to PSAPs, who may be able to provide the service to others. Also, the distribution to PSAPs will educate PSAPs of the work being conducted on their behalf by the Council. The anticipated end result is a list of potential vendors who can solve a PSAP's problem with its CPE. Chris Kelly outlined the description of services that are requested in the RFI. The RFI asks vendors to list redundancies, work experience for similar solutions done elsewhere, and documents that would help with metrics. Rep. Kyle Hoffman asked for clarification on the RFI and whether the vendors would provide the actual hosting service, or if there was any equipment covered by the vendors. We are looking for the service, although Jay Coverdale clarified that some equipment might be placed at the PSAP for purposes of providing the service. It was suggested to put a definition of hosting in the glossary. Sen. Marci Francisco asked if there would be a bid in the end and Chris Kelly said that was not the intent but instead was to put the options before the PSAPs. It is hoped the RFI will be released next week and the response time would be two weeks from the date of post. There was a question about pricing and Chris Kelly said there was an opportunity to list pricing but it was not required as the intent is to provide capabilities.

Jimmy Reed moved to approve finalization and release of the RFI with the amendments discussed by the Technical Committee. Mike Napolitano seconded the motion. The motion passed.

Chris Kelly discussed the GIS work and said that Randall White helped develop the RFPs but a person is needed to manage the projects going forward. The committee drafted a job description for a program manager who would be handling multiple concurrent projects. He is not suggesting an RFP yet for this possible position, but is requesting input and consensus from the Council on whether to pursue this new position, and how to establish it and pay for it. Michele Abbott asked whether the Adjutant General or other agency could handle the management side of the FTE hired for the job. Michele Abbott said a person is needed to take the calls from vendors, as Council members are taking the calls now. Members expressed consensus for Chris Kelly's committee to move forward. Chris Kelly said the Technical Committee would meet the following week to discuss the ESInet.

Col. Chris Strattmann gave an update on the First Net. He outlined the funding mechanism for First Net. First Net will be discussed at the LKM annual conference.

Walt Way moved onto the issue of funding the GIS project. Ivan Weichert said he was unclear how the GIS project would be funded after the initial gap analysis funding was provided by the Council. Ivan said local governments are required to maintain their GIS data. It is not just used for 911, and it needs to be kept accurate by the locals. He believes the local entity should

handle the second step that is remediation, and if that is not possible, they can request a grant to help fund the remediation. In summary, Ivan thinks the remediation should be handled locally with possible help through the grants system. The last step of evaluation for the remediation should be covered by the Council. Michele asked whether the data to be provided would be concerning costs and was told it would. Scott Ekberg asked that if the Council requires the local government to handle remediation, then how does the Council require the local government to turn over the data for a statewide database. Sen. Marci Francisco said the legislature can always impose sanctions to encourage participation. Jay Coverdale said it could be requirement for connecting to the statewide ESInet. Scott Ekberg asked how quality assurance would be maintained. Ivan Weichert said that discussion should continue at a later date, and the national organization will be looking at the issue of maintaining data at a high level. Walt Way said he wants to have the discussion about the statewide map and the Council will continue to discuss the issue in future meetings. Phill Ryan said the locals could hire a contractor for the maintenance. Walt Way asked members to forward thoughts to him for future discussion during meetings.

The next meeting will be October 21 at the Topeka Ramada Inn. The meeting was adjourned at 2:03 p.m.