

**CHARTER**  
**ESTABLISHING THE**  
**SPATIAL INFORMATION FUNCTION FEASIBILITY STUDY WORKGROUP**

**1. Introduction**

Geospatial call routing is a fundamental element of Next Generation 911 (NG911). One of the necessary components of geospatial call routing is the Spatial Information Function (SIF). Currently, there are no standards developed for the SIF and vendors are providing the SIF function in a proprietary manner. The various methods of providing the SIF functionality will have an impact on the maintenance and aggregation of Geographic Information System (GIS) data by the GIS Committee of the Kansas 911 Coordinating Council (Council). For this reason, it is imperative that information be gathered on the various methods of SIF provision, and the impacts of that information be well understood to define the best solution for SIF functionality for the statewide NG911 system. The GIS Committee believes that this effort is best made through a partnership working group with representation from our vendor partner, AT&T, and the GIS Committee.

**2. Authority**

The SIF Feasibility Study Workgroup is created under the authority of K.S.A. 12-5364(c)(2)(g).

**3. Purpose**

The SIF Feasibility Study Workgroup will identify potential SIF solutions and provide a written feasibility study recommending the best solution for Kansas NG911 for consideration and acceptance by the Council.

**4. Objectives**

- A. The SIF Feasibility Study Workgroup will identify and contact various SIF vendors and obtain information on the manner in which those vendors provide SIF functionality.
- B. The SIF Feasibility Study Workgroup will conduct a trade study utilizing information obtained from vendors.
- C. The SIF Feasibility Study Workgroup will create a written feasibility study document comparing the various vendors, discussing conclusion and recommending the best solution for Kansas NG911.

**5. Membership, Appointment and Term**

The SIF Feasibility Study Workgroup shall consist of three to five members and will be chaired by the Chairman of the GIS Committee. The Chairman shall select and appoint the members of the SIF Feasibility Study Workgroup, except that the NG911 Administrator shall

serve as a permanent member of the workgroup. The members shall be subject matter experts in GIS and familiar with the concepts and standards relating to geospatial call routing.

The members of the SIF Feasibility Study Workgroup shall serve at the pleasure of the Chairman, and will be appointed for the pendency of the related work.

**6. Finance and Budget**

Expenses incurred by the SIF Feasibility Study Workgroup in conducting their assigned tasks will be paid from the State Grant Fund pursuant to K.S.A. 12-5364(c)(2)(i). Members of the SIF Feasibility Study Workgroup may receive reimbursement for meals and travel expenses, but shall serve without other compensation.

**8. Decision-Making**

Decisions of the SIF Feasibility Study Workgroup are non-binding. These decisions will be related to the Council in the form of recommendations. All binding decisions resulting from the work of the SIF Feasibility Study Workgroup will be made by the Council.

**9. Meeting Frequency**

The SIF Feasibility Study Workgroup shall meet as needed. Meetings may be conducted in person or via web conference or audio conference at the discretion of the Chairman.

**10. Reporting to the Kansas 911 Coordinating Council**

The Chairman shall provide a report of activities of the SIF Feasibility Study Workgroup to the Council at each regularly scheduled meeting of the Council.

Approved by the Kansas 911 Coordinating Council on \_\_\_\_\_.