

Executive Summary of the May 9, 2014 911 Coordinating Council Meeting

The purpose of this executive summary is to provide a more timely means of making stakeholders aware of activities and decisions of the 911 Coordinating Council. The document is intended to be informational and is not intended to replace the official minutes of the meetings. The official meeting minutes supersede any information contained herein.

On, May 9, 2014, the 911 Coordinating Council met in person and via teleconference for those unable to attend in person. During this meeting the following items were discussed:

1. The Administration Committee provided a recommendation to extend the LCPA contract with the Kansas Association of Counties (KAC) for two years. The Committee in making their recommendation cited excellent service on handling of the 911 fee funds, positive audit reports, and continuity in the LCPA program as the basis of their recommendation. Cost of the contract in 2015 will remain level at \$129,791.00. A 3% increase for 2016 was recommended, bringing the cost of the contract to \$133,684.73 that year. The recommendation was accepted by the Council.
2. The LCPA reported that a total of \$2,759,046.72 was received and distributed to local PSAPs through the end of February, 2014. The LCPA also reported that the balance in the Minimum Payment Fund, which is used to make payments to the PSAPs that receive the \$50,000 minimum 911 fees, is \$422,532.55.
3. The LCPA reported that AT&T had self-reported an underpayment of 911 fees in a total amount of \$5,509.50. AT&T had offered a settlement agreement to pay the shortage and settle the matter. The LCPA recommended that the settlement agreement be accepted and that the money be paid to the Minimum Payment Fund. The Council approved the LCPA's recommendation.
4. The Administration Committee reported that the League of Kansas Municipalities had appointed Chief of Police Harry Smith to represent Kansas Municipalities on the Council. Re-appointments and/or new appointments for Council positions representing the Kansas EMS Board, Government IT, PSAPs serving a population less than 75,000, and PSAPs regardless of size are due by July 1, 2014.
5. The Operations Committee reported that 65 letters had been sent requesting additional clarification of expenditures reported on the 2013 911 fee expenditure reports. The majority of these requests were due to missing information on the report form. Of the 65 letters sent, 59 responses were received. The Committee will review the responses and take appropriate follow-up action and also requested that the 911 Liaison follow-up with the agencies that failed to respond. A final report of the 2013 expenditure reporting process will be presented at the June meeting of the Council.
6. The Operations Committee reported that a sub-committee on training had been formed. The sub-committee will be chaired by Kim Pennington. The sub-committee

is tasked with reviewing national training standards, outreach to local PSAPs to gather opinion on needed minimum training standards content, developing statewide minimum training standards, development of a delivery plan for training to meet the minimum standards, creation of a verification system to document compliance with training standards, and making recommendations to the Council on all of the above. Interest in participating in this committee has been expressed by eight individuals from around the State. The sub-committee requested that letters of appointment be issued to these individuals. The Operations Committee Chair and 911 Liaison will act as advisory members to the sub-committee. The first meeting of the sub-committee is planned to be held before the end of May, 2014.

7. The Technical Committee reported that the request for proposal (RFP) for network infrastructure and call handling equipment is scheduled to be released to vendors by the end of May. A question as to the applicability of Kansas Information Technology Office (KITO) requirements on this RFP has arisen and is being considered by KITO at this time. Should KITO decide that the RFP is subject to KITO requirements, a significant delay in the release of the RFP will result.
8. The Technical Committee provided an update on the FirstNet national public safety broadband project. Initial consultation between FirstNet and the State will occur in July. Broadband outreach to the local jurisdictions has commenced.
9. The GIS Sub-Committee reported that the RFP for digital imagery was issued on April 1, 2014 and closed on April 24, 2014. Proposals from several vendors were received and are being evaluated by the sub-committee at the present time. Contract award for this RFP is anticipated during the first week of June, 2014.
10. The GIS Sub-Committee reported that version one of the document establishing guidance for use by the remediation vendors and others in remediating the GIS data statewide is complete. This document will ensure standardized implementation of NENA standards throughout the statewide dataset. A workshop was conducted to review the document with the vendors and GIS personnel that will be conducting the remediation work. The sub-committee requested council acceptance of the document, Kansas NG9-1-1 GIS Data Model, as the Kansas standard for GIS data. The Council approved the request. The document will be made available on the Kansas911.org website.
11. The GIS Sub-Committee provided a status update on the GIS Enhancement project. MOU's have now been received from all of the PSAPs and letters of authorization enabling AOS to collect telephone number (TN) record data and master street address guide (MSAG) information from telephone service providers had been received from all but 6 of the PSAPs. Gap analysis reports for the South Central Region have been distributed and the bid and proposal process with the remediation vendors has started. Analysis is now underway in the Southwest Region, with gap analysis reports expected to be distributed on May 14, 2014. Gap analysis in the Northwest Region is approximately 25% complete.

12. The Governance Sub-Committee provided a report. The Committee has had several meetings and have been working on identifying the numerous aspects of each level of governance that need to be addressed as well as identifying all of the stakeholders affected by the policy. Slow progress is being made.
13. Text-2-911 was brought up as new business. It was suggested that the Council should provide guidance for PSAPs in regard to this issue. The Operations Committee will draft a guidance document for review by the Council. The document, upon acceptance by the Council, will be disseminated to the PSAP community.
14. The next meeting of the Council will be held via web conference on June 6, 2014, at 11:00 a.m.. Web conference information will be announced in advance of the meeting.