

Executive Summary of the June 6, 2014 911 Coordinating Council Meeting

The purpose of this executive summary is to provide a more timely means of making stakeholders aware of activities and decisions of the 911 Coordinating Council. The document is intended to be informational and is not intended to replace the official minutes of the meetings. The official meeting minutes supersede any information contained herein.

On June 6, 2014, the 911 Coordinating Council met via teleconference. During this meeting the following items were discussed:

1. The LCPA reported that a total of \$1,418,908.13 was received and distributed to local PSAPs for April 2014. The LCPA also reported that the balance in the Minimum Payment Fund, which is used to make payments to the PSAPs that receive the \$50,000 minimum 911 fees, is \$512,884.17.
2. The Administration Committee reported that multiple appointments to the Council are currently pending with the Governor's Office. These appointments are necessitated by resignations from the Council as well as terms of service ending.
3. The Administration Committee reported that with these new appointments, restructuring of the standing committees was going to be necessary. Information relating to committee assignments will be forthcoming.
4. The Administration Committee reported that non-Council member participants on sub-committees of the Council have been notified that they will be eligible for expense reimbursement of travel expenses incurred as a consequence of their participation on the sub-committees. This eligibility will become effective July 1, 2014.
5. The Operations Committee reported that 65 letters had been sent requesting additional clarification of 247 individual expenditures reported on the 2013 911 fee expenditure reports. The majority of these requests were due to missing information on the report form. Of the 247 questioned expenditures, 176 were determined to be allowable, 30 were found to be unallowable, 5 were found to be partially allowable, and 34 required additional follow-up. The Committee has requested that letters be sent requesting refund of all unallowable expenditures to the respective 911 fee funds and documentation of those refunds be provided.
6. The Training Sub-Committee reported that a survey is currently being drafted for distribution to all PSAPs to gather opinion on appropriate training content as well as establish a baseline of what initial training is currently provided by the PSAPs across the state. The Training Committee plans to have an initial meeting prior to the end of June.
7. The Technical Committee reported that the request for proposal (RFP) for network infrastructure and call handling was published on June 4th. A pre-bid conference is

scheduled in Topeka on June 18th. Notification of the pre-bid conference will be provided via email to the PSAP contacts.

8. The Technical Committee provided an update on the the various projects that are currently underway. All of the projects are on time and under budget, with the exception of infrastructure implementation which has slipped behind schedule a bit due to delay in the release of the RFP for infrastructure.
9. The Technical Committee provided an update on FirstNet activities. It was reported that the initial consultation between the State of Kansas and FirstNet will occur in August. An outreach plan has been drafted and outreach has been initiated with Tribal jurisdictions and through various discipline specific conferences.
10. The GIS Sub-Committee reported that a change order request had been issued to AOS for additional testing of MSAG data. This change was approved at a total cost of \$10,365.00.
11. The GIS Sub-Committee reported that the RFP for digital imagery was issued on April 1, 2014 and closed on April 24, 2014. Proposals from several vendors were received and are being evaluated by the sub-committee at the present time. Questions have arisen in regards to some of the proposals. Those questions will be presented to the vendors and after consideration of the answers provided a decision regarding the recommended vendor will be made by the procurement negotiating committee. Once that decision is made, a special meeting of the Council will be requested for authority to proceed with contract negotiations. This meeting will occur via teleconference.
12. The GIS Sub-Committee provided a status update on the GIS Enhancement project. MOU's have now been received from all of the PSAPs and letters of authorization enabling AOS to collect telephone number (TN) record data and master street address guide (MSAG) information from telephone service providers had been received from all but 3 of the PSAPs. Gap analysis reports for the South Central and Southwest Regions have been distributed and the bid and proposal process with the remediation vendors has started. Analysis is now underway in the Northwest Region, with gap analysis reports expected to be distributed on June 11, 2014. Gap analysis in the North Central Region is approximately 95% complete.
13. The Governance Sub-Committee provided a report. The Committee continued identifying the numerous aspects of each level of governance that need to be addressed as well as identifying all of the stakeholders affected by the policy. It has been determined that the overarching governance document will be a high level document supported by individual policies addressing the specific areas of governance. Progress continues.
14. The next meeting of the Council will be held in Topeka on August 15, 2014, at 11:00 a.m.