

## Executive Summary of the August 15, 2014 911 Coordinating Council Meeting

*The purpose of this executive summary is to provide a more timely means of making stakeholders aware of activities and decisions of the 911 Coordinating Council. The document is intended to be informational and is not intended to replace the official minutes of the meetings. The official meeting minutes supersede any information contained herein.*

On August 15, 2014, the 911 Coordinating Council met at the State Capitol in Topeka, KS. During this meeting the following items were discussed:

1. New members of the Council were welcomed. The new members are:
  - Paul Haugan – Representing Government IT
  - Robert Cooper – Representing Kansas Commission for Deaf/Hard of Hearing
  - Frank Denning – Representing Kansas Sheriff’s Association
  - Kathy Fairchild – Representing PSAPs without regard to size
  - Robert Boyd – Representing Kansas Association of Counties
  - Harry Smith – Representing Kansas League of Municipalities
  
2. A representative of Summers, Spencer & Company, P.A. presented the audit report of the LCPA for 2012 and 2013. No findings were reported as a result of the audit and the accounting was found to be an accurate reflection of the financial condition of the Council.
  
3. The LCPA reported that a total of \$8,953,572.16 has been received and distributed to local PSAPs through June 30, 2014. This amount is in line with totals for the previous years. The LCPA further reported that the Council is solidly within budget having expended approximately 55.5% of its budget authority as of August 12, 2014.
  
4. The LCPA provided a report in regard to grants issued to local PSAPs and regional PSAP groups during the 2013-2014 grant period. The following is a summary of that report:

PSAP/Group	Total Budget	Total Expenditures	Status
6 NC Counties – GIS Planning Project	\$ 25,728.00	\$ 24,059.19	Closed
Sherman Co. – GIS Planning Project	\$ 9,311.00	\$ 9,310.50	Closed
SC Region – GIS Planning Project	\$ 81,565.00	\$ 81,565.00	Closed
Cowley County – NG911 Plan & Assessment	\$113,882.00	\$ 55,522.36	Closure 09/30/14
Flint Hills 6 – NG911 Planning Project	\$ 72,512.00	\$ 55,109.12	Closed

5. The Administrative Committee reported that new committee assignments had been made with the addition of the new members of the Council. The committee assignments are:

Administrative Comm.	Technical Comm.	Operations Comm.
Walter Way-Chair*	Jay Coverdale-Chair	Michele Abbott-Chair*
Robert Boyd	Rusty Griffin	Robert Cooper*
Frank Denning*	Paul Haugan*	Kathy Fairchild*
Keith Faddis	Michael Leiker*	Kim Pennington*
Dick Heitschmidt*	Jimmy Todd	Jimmy Reed*
Kyle Hoffman*	Chris Stratmann*	Phill Ryan
Mike Napolitano*	Ken Nelson	Harry Smith

\*=Voting Member

6. The Administrative Committee reported that planning for financial and capital planning would be the focus of the Administrative Committee once contract award was made on the infrastructure and call handling RFP was made. It was stressed that this planning was of extreme importance not only to the Council but also to the PSAPs served.
7. The Training Sub-Committee provided a report. This Committee had met on two occasions between the June meeting and this meeting. The Committee advised that they intended to have a draft of the minimum training standards recommendation available by the October meeting. The Committee expressed their position that these minimum training standards needed to be made mandatory and outlined a three year process for implementation.
8. The Operations Committee provided an update on the Kansas Chapter of APCO conference. The Conference is scheduled for October 13 – 15, 2014 in Wichita. The Council is on the agenda to provide a couple of breakout training sessions and for the Council meeting on October 14<sup>th</sup> at 2:00 p.m. Committees will meet before at 1:00 p.m.
9. The Operations Committee provided an update on the 2013 PSAP Expenditure Report process. The Committee reported that of 2,262 reported expenditures, the Committee had questioned a total of 247. Of those questioned expenditures, 211 were found to be allowable, 34 unallowable, and 2 partially allowable. Total PSAP expenditures totaled \$14,709,181.67. Of this amount the total of unallowable expenditures was \$109,194.72, or 0.74%. PSAPs with unallowable expenditures have been notified and all but four of those PSAPs have reimbursed their 911 fund accounts and provided documentation of those reimbursements.
10. The 911 Liaison provided a report. He reported that the annual report to the FCC in regard to 911 fee fund expenditures has been filed. He further reported that the quarterly audit report, required by the Legislative Post Audit had been completed and submitted. The Liaison has been researching web conferencing capabilities for the

Council. He has determined that a State contract exists for Webex and has been attempting to obtain specific pricing and other information from the point of contact for that contract. He will provide that information at the October meeting. Use of the existing State contract would negate the need to issue an RFP for this service.

11. The Technical Committee reported on the status of the infrastructure RFP. The Committee advised that the RFP had closed on August 6<sup>th</sup> and that six responses had been received. The Committee is now in the process of evaluating those responses and anticipate contract award on this RFP by October 10, 2014.
12. The GIS Sub-Committee reported on the status of the GIS Enhancement project. Data gap analysis is now complete for regions 1 through 5. Remediation work is underway in Regions 1, 2 and 3. Remediation work has been completed in four counties in Region 1 and two in Region 2 and have been submitted for quality assurance audit. Of these, two have been accepted as compliant with the Kansas data standard and the other two are pending.
13. The GIS Sub-Committee reported that the contract with Surdex/Valtus for statewide aerial imagery had been signed and the aerial imagery is now available as a web service. Hard copies of the data in Mr. Sid and GeoTiff file formats will be available within the next 30 to 60 days. The Kansas Data Access and Support Center (DASC) has volunteered to administer account creation and credential distribution for this project. All Kansas governmental entities, including state and local government agencies, school districts, Board of Regents institutions and vendors doing work on behalf of these entities are allowed to access and use the data for internal purposes. Sale or distribution of the raw imagery data in the public domain is not allowed.
14. A discussion was held regarding the potential need for a Systems Integrator position for the Council. It was agreed to table the issue until the infrastructure RFP has been awarded.
15. The next meeting of the Council will be held in Wichita, KS on October 14, 2014, at 2:00 p.m. Committee meetings begin at 1:00 p.m.