

**911 Coordinating Council
Minutes
April 11, 2016**

Council Members in Attendance: Michele Abbott, Robert Boyd, Robert Cooper, David Cowan, Keith Faddis, Senator Marci Francisco, Chairman Dick Heitschmidt, Rep. Kyle Hoffman, Mike Leiker, Kerry McCue, Bob McLemore, Josh Michaelis, Ken Nelson, Lance Royer, Colonel Chris Stratmann, Jimmy Todd, and Ellen Wernicke.

Council Members Absent: Rep. John Alcala, Jay Coverdale, Frank Denning, John Fox, Kathryn Fairchild, and Rusty Griffin.

Others in Attendance: Lori Alexander, Scott Ekberg, Phill Ryan, Melissa Wangemann, Randall White, and Eileen Battles.

Chairman Heitschmidt called the meeting to order at 10:03 a.m. He called on the Council to review the minutes from the last meeting. Colonel Stratmann moved to approve the March 4th minutes and Bob McLemore seconded the motion. The motion passed.

Chairman Heitschmidt called on Melissa Wangemann to provide the LCPA report. She reviewed the PSAP distribution chart for 2016, which only covered the month of January and amounted to \$1.5m. She reminded the Council that the distribution is always two months behind. She also covered the payments through the end of the year for 2015, explaining each column and the totals given to the PSAPs from the 911 fees. She said the total distribution was at \$18,236,753 for the past year. Michele Abbott asked whether there is a checks and balance method for the revenues that are paid into the LCPA by the telecommunication companies. She asked if the LCPA notes a drop in revenue from month to month. Melissa Wangemann said she would have to ask Jeanna Lee and Dennis Kriesel what procedure they use to review the distributions and get back with the answer. She also reviewed the Council's budget, explaining the expenditures for the current year. She noted that contracts with vendors are separated out from the Council's budget.

Chairman Heitschmidt presented the Executive Committee Report. He noted that the LCPA contract expires at the end of the year and that Jay Coverdale is working with the procurement office to extend the current contract, or if that is not allowed, to place a bid for the LCPA services.

Chairman Heitschmidt presented an update on the NG 911 business case. He said Randall White, Phill Ryan and Scott Ekberg are working on gathering numbers and other data to clarify the costs of the network. The intent is to have information that explains to the nontraditional PSAPs what it would cost to be on the network. The costs will run from 2014-2020, with indicators showing a positive result.

Michele Abbott provided the Operations Committee Report. She explained the process of the annual report, which is required by statute. They have 112 of the 117 reports that are due as of now. The Operations Committee has reviewed the cumulative report of the 911 PSAP reports, and there was \$9,813,432 in expenditures and there were 217 questioned expenditures, mostly due to unanswered questions. The committee saw the use of 911 funds for weather applications and sirens, which are not allowed expenditures. Those will receive a letter asking that they issue a journal entry to transfer the money back. The committee saw money spent on mass communication systems, which is only allowed for first responder notification, not the actual mass notification. Michele Abbott said 13 letters are going out notifying PSAPS to refund the monies for unallowable expenditures. Overall, there were \$3m questionable expenditures.

Michele Abbott discussed the Yoder backup site. She noted that there is a partnership with the South Central Homeland Security District to have a text lab at the backup center. The site will be used to test any new software with testing scheduled in the near future with Council members, AT&T's Tiger Team and others. She explained that the Tiger Team is composed of the AT&T installers that are specially trained.

Michele Abbott discussed the Text-to-911 policy and public education. She said the technology will be tested at the lab. She proposed a working group under the training subcommittee. She presented the charter that creates a working subcommittee of the Operations Committee to work on these issues. Lance Royer moved and Robert Cooper seconded the motion to approve the charter. The motion passed. Michele Abbott then recognized Josh Michaelis who will chair the subcommittee.

Ellen Wernicke provided a training committee report. She said the committee has been working on a certification process for training. They have evaluated software solutions and will move forward with an RFP to purchase software. Michele Abbott clarified that the purchase price of around \$30,000 was included in the work plan and budget. John Michaelis moved to approve the purchase and Kerry McCue seconded the motion. The motion passed. Michele Abbott asked whether the committee will work with Randall White going forward on the RFP and Chairman Heitschmidt indicated that the committee should do so.

Randall White provided the Technical Committee Report. Randall handed out a NG911 pamphlet that explains NG 911 texting. This will serve as a "welcome kit" to those learning about NG911. Jay Coverdale was not available, so Randall White reviewed the status and accomplishments chart, noting that most items are greying out because they are on time and on budget. He first reviewed Technical Support with the work done by Mission Critical Partners. Their contract expires in October and the Executive Committee will let that contract close out. The infrastructure contract performed by AT&T has been handled exceptionally well. They have cut over 25 counties with a target of 51 PSAPs by the end of the year. He noted that the goal is aggressive. Two challenges to the rollout are the Yoder backup that created a wrinkle, and the cutover from release 4 going over to release 6 of the Airbus software. He discussed the trouble tickets. He said they are closing out the trouble tickets generally within one day of opening them. Randall White discussed the contract with Ken Nelson on GIS and

how much he appreciated the work DASC is doing. He said Ken Nelson is working on issues that are about three-years out. He also reviewed the contract with Phill Ryan, noting he will be the dedicated person on the Airbus upgrade from R4 to R6.

Scott Ekberg discussed Jay Coverdale's status report on the Technical and Security committees. He said the committee did a joint review with Airbus and AT&T to review the technology road maps. AT&T went through its nationwide ESI-net architecture and all those in attendance were enthused about that possible project. More people participating in a national ESI-net would help defray the costs across the country, not just Kansas. He said the Security Committee attended an APCO Emerging Technologies conference where cyber security was emphasized. He said they will review cyber security provisions within the Council's security policy. He also discussed their meeting with the Kansas Fusion Center. AT&T came away with the sense that a partnership with the Kansas Fusion Center would be good, and beneficial for the NG 911 system.

Chairman Heitschmidt turned to Ken Nelson for the GIS Committee report. He reviewed the status maps, and said he hopes the completion date will be end of May. He said they hope to add a status map on data maintenance. He said they did not set a specific timeline for data maintenance, but they want to maintain data so that there is no big remediation project on down the line. The governance plan discusses maintenance of the data, and the updates will be dependent on the routine of the jurisdiction. Ken Nelson said we don't want the data to become old; it needs to be updated. The committee needs PSAPs to report any changes. Scott Ekberg asked about the engagement project and Ken Nelson answered the questions about the various counties.

Ken Nelson reviewed the orthoimagery contract. He discussed the District 6 flyover. They have has access to that information through the web service and will be getting it out for distribution. Committee will ship the "leaf off" imagery to the PSAPs for call handling software. That is distributed on a NAS device. He discussed the spatial interface function workgroup. His committee met with AT&T and Airbus about how they will work the GIS data into the spatial interface. They will work on the transitioning from the current model of call handling to call handling using the new GIS data. The last item was the GIS maintenance training schedule. He expressed his appreciation for Sherry Massey for her work. Sherry said that people have indicated a willingness to listen to her and to comply with recommendations. Ken Nelson noted the data maintenance training programs that start in April and go through July.

Chairman Heitschmidt called on Phill Ryan to give the Technical Support Specialist report. Phill Ryan discussed the installation schedule, and the 25th site was turned on last week. He said the turn-on is now seamless. He agreed with Randall's comment that they hope to have 50 PSAPs done by the end of the year. He discussed the prioritization system for those PSAPs who have outdated equipment and PSAPs without a backup. He discussed the consulting visits and noted they have done 11 visits. The first upgrade from Airbus will be end of April, and last about two weeks. AT&T has customized the procedure for the upgrade. Airbus has a very detailed process that is further scrutinized and scrubbed down by AT&T for our local needs. The

software will allow for texting. The process has not been fully vetted, and we are waiting for that vetting. The R6 software should have minimal impact on the PSAPs.

Scott Ekberg gave the Administrator Report. He introduced Lori Alexander, noting her role in working on the PSAP reports and writing the newsletter. Scott Ekberg reviewed the training that will be provided at APCO, including the round table discussion. He discussed the Airbus presentation the next day, and the discussion on overflow and contingency planning. On Wednesday, the VESTA local mapping and call handling will be discussed, along with GIS requirements by Sherry Massey. Michele Abbott and Eileen Battles will discuss the NG911 portal and new applications. Michele Abbott said Phill Ryan will be working on the national Project 43 training committee.

Under new business, Chair Heitschmidt said that the 911 Council gave a presentation at the Emerging Technology conference in Kansas City. They have been invited to attend an Oregon conference to discuss their experience. He said the 2011 911 Act was an act of genius and other states are looking to our state, and our Council is doing great work.

The meeting was adjourned at 11:06 a.m.